

## EMPLOYEE SELF APPRAISAL FORM

DATE : 1st March 2018

EMPLOYEE NAME: Yashodhan Oak

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

The SMT. FATIMABALM.S. EDUCATIONAL TRUST MUMBRA COLLEGE OF ARTS & COMMERCE ( NIGHT ) MUMBRA, is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about performance and position responsibilities.

This self-appraisal is intended to help employees objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs, and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the College. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I have been an active member in Sports Committee. It adds to my experience

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Actively encouraged students to participate

- 3) Which of your responsibilities could you have performed better? What affected your performance?

I feel I have performed my best this year.

- 4) What courses, training, or experience most benefited you since your last evaluation?

In house courses for professors.

- 5) In what areas could you have used more experience or training?

in my regular teachings.



S. D. Lokhande

**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.

## EMPLOYEE SELF APPRAISAL FORM

DATE : 1st March 2019

EMPLOYEE NAME: Raj Pillai

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I am proud of all my roles since performed actively.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I have done all my responsibilities well. it contributed to my teaching methods.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Almost all jobs or roles done better and still putting efforts to learn more

- 4) What courses, training, or experience most benefited you since your last evaluation?

In house lectures.

- 5) In what areas could you have used more experience or training?

The inhouse lectures contribute to growth.



S. D. Lokhande  
Principal  
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## EMPLOYEE SELF APPRAISAL FORM

DATE : 1<sup>st</sup> Mar 2020

EMPLOYEE NAME: Kapil Mohite

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

my research publications

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

in research areas

- 3) Which of your responsibilities could you have performed better? What affected your performance?

in FDP participation outside the college

- 4) What courses, training, or experience most benefited you since your last evaluation?

online Research tools related courses

- 5) In what areas could you have used more experience or training?

in teaching-learning areas



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Principal

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# EMPLOYEE SELF APPRAISAL FORM

DATE : 18<sup>th</sup> March 2020

EMPLOYEE NAME: Prasad Umaji

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?  
I have been an active member in cultural committee during events.
- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?  
making reports for events.
- 3) Which of your responsibilities could you have performed better? What affected your performance?  
I have performed well for all, but still I will learn & grow more.
- 4) What courses, training, or experience most benefited you since your last evaluation?  
on house sessions.
- 5) In what areas could you have used more experience or training?  
on teaching - learning areas.



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# EMPLOYEE SELF APPRAISAL FORM

DATE : 1st March 2021

EMPLOYEE NAME: Akshay Singh

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Head of Cultural committee.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Openness to new learning, in various other committees in college has helped me to grow.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Almost in all the roles I have performed well, I shall improve more in coming future.

- 4) What courses, training, or experience most benefited you since your last evaluation?

In house sessions.

- 5) In what areas could you have used more experience or training?

In my regular class teachings.



S. D. Lokhande

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## EMPLOYEE SELF APPRAISAL FORM

DATE : 18 March 2022

EMPLOYEE NAME: Vinayak Chakraborty.

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

As an active teacher, I have delivered my best.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

Almost in all areas I have performed best and willing to grow more.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Still in learning process, which is continuous in nature.

- 4) What courses, training, or experience most benefited you since your last evaluation?

Online courses subject related & inhouse related sessions, FDP.

- 5) In what areas could you have used more experience or training?

In almost all areas for teaching-learning.



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## EMPLOYEE SELF APPRAISAL FORM

DATE : 1<sup>st</sup> Mar 2022

EMPLOYEE NAME: Dr. Sachin Lokhande

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I have accomplished major achievements in various committees.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I have performed my best for the smooth flow of organisational operation.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

There is always room for learning & I am open to it.

- 4) What courses, training, or experience most benefited you since your last evaluation?

The courses offered by the institute are all sources to learn & apply.

- 5) In what areas could you have used more experience or training?

I am regular operations.



S. D. Lokhande  
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## EMPLOYEE SELF APPRAISAL FORM

DATE : 1<sup>st</sup> March, 2023

EMPLOYEE NAME: Sadhana N. Chhatfani

Reason for Evaluation:

☒ Annual

☐ Promotion

☐ Merit

☐ Other

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- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Have explored more in research dimensions which leads to future growth.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

In Cultural Committee as the convener.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

There is always continuous learning & I am open for it.

- 4) What courses, training, or experience most benefited you since your last evaluation?

FDP on Research Methodology.

- 5) In what areas could you have used more experience or training?

Currently using them for my Ph.D.



S. D. Lokhande  
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