

**MINUTE BOOK****रजिस्ट्रार****मिनिट बुक**

Meeting No./समा.नं. १०१/०१

Circular dtd. 4/05/2018

Date / तारीख

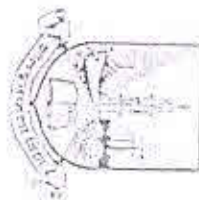
RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

४२

University of Mumbai



No. Aff./ICC/ (2018-19)/ 4 / of 2018

**CIRCULAR**

Sub:- To constitute the College Development Committee as per Section 97 of the Maharashtra Public Universities Act, 2016.

The Principals/Directors of all affiliated/ recognised Colleges/ Directors of University Departments/ Institutions are hereby requested to form "College Development Committee" in your college/ Institute.

The constitution of the above committee is given in the Section 97 of the Maharashtra Public Universities Act, 2016.

You are requested to form the College Development Committee as prescribed in the Act and inform to the Deputy Registrar, Affiliation Section about formation of College Development Committee within **fifteen** days from the date of issuance of this Circular.

Mumbai-400 032  
4<sup>th</sup> May, 2018

  
(Dr. Dinesh Kamble)  
I/c REGISTRAR

To,

The Principals/Directors of all affiliated/ recognised Colleges/Institutions/ Head of the University Departments/ Directors on the University Department/Institutions.

\*\*\*\*\*

Copy forwarded for information to:-

1. Deputy Registrar, Public Relation, University of Mumbai, Fort, Mumbai-400 032.
2. The Deputy Registrar, Eligibility/ Enrolment & Affiliation, University of Mumbai, Fort, Mumbai-400 032.

①

# MANAGING COMMITTEE

Meeting No. / सभा नं. 1

Date / तारीख 10/05/2018

कार्यकारी मंडळ

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
तराव नं.	हजर सभासद व तराव	शे

The Meeting was held on 10<sup>th</sup> May 2018 at 5.30 p.m in the conference room of Mumbai College of Arts and Commerce College, Mumbai (MCA&C)

The following members were present.

- 1) Dr. P. D. Shinde - President
- 2) Mr. Shankar Raut - Secretary
- 3) Mr. Shubhash G. Bhoir-V.
- 4) Mr. Sunil P. Shinde
- 5) ~~Mr. K. S.~~ Mr. Dhananjay M. Pachte.
- 6) Mr. Annirudha Shinde.
- 7) Mr. Santosh Tadkar.

Agenda:-



# MINUTE BOOK

Meeting No. 4

(2)

## मिनिट बुक

Meeting No. / सभा नं. 1

Date / तारीख 10/05/2018

### RESOLUTION

NO.

### PRESENT MEMBERS AND RESOLUTIONS

### REMARKS

ठराव नं.

हजर सभासद व ठराव

शेरा

1.

As per the Circular of University of Mumbai No. Aff./Itc/(2018-19)/4/10F2018 Dated 4<sup>th</sup> May, 2018, To constitute the COLLEGE DEVELOPMENT COMMITTEE (CDC). As per Section 97 of (MPU Act) Maharashtra Public University Act-2016.

Dr. P.D. Shinde, President welcomed all the members present for the meeting. He informed all concerned that the CDC has been formed under the New MPU Act-2016. To composition and function of the same were displayed during the meeting & same are being circulated to all members separately.

Mr. Shankar Raut, secretary declared the process of selection and nomination of committee as prescribed in a Act.

Principal stated that CDC is a

Statutory committee by University which

monitors the academic administration at the Institute. The committee meets

twice a year & make recommendations for improving the standard of teaching in the college, discusses on the staffing pattern, distribution of teaching works load

Smt. Falimabai M.S. Educational Trusts

PRESIDENT

SECRETARY

Falimabai M.S. Educational Trusts



# Meeting No. 21

Dt. 10/02/2019 **MANAGING COMMITTEE**

## MINUTE BOOK



Meeting No. 21 सभा नं. 2

10<sup>th</sup> Feb 2019 कार्यकारी मंडळाचे  
Date / तारीख 1

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
ठराव नं.	हजर सभासद व ठराव	शेरा

On 10<sup>th</sup> Feb 2019 Meeting continued on previous Agenda.

As per the process following Composition of College development cell is Nominated & Unanimously Approved by Management Committee. is declared.

Sr No	Name	Designation	Position held in	Signature
1.	Dr. P.D. Shinde	President	Institution for Meeting	
2.	Mr. Shankar Raut	Secretary		
3.	Mr. Sunil P. Shinde	Management Representative		
4.	Mr. Kiran M. Pashte	Management		
5.	Prof. Jeenat Shaikh	Teaching Representative		
6.	Prof. Shrikant Phande	Teaching		
7.	Mr. Mahesh Ghansat	Teaching		
8.	Mr. Vishnu Tandale	Teaching		
9.	Prof. Bhavanjay Pashte	Teaching		



Smt. F. M.

Mumbai (Affiliated to)

Ref. No.

College Development Committee is formed as per Universities Act, 2016.

The College Development Committee shall

1. Prepare an overall comprehensive development plan for the college.
2. Decide about the overall teaching program.
3. Recommend to the management about the creation of additional teaching and administrative staff.
4. Take review of the self-financing course and recommend for their improvement.
5. Make specific recommendations to the management regarding the creation of additional teaching and administrative staff.
6. Make specific recommendations regarding the creation of additional teaching and administrative staff.
7. Formulate proposals of new expenditure estimates (budget).
8. Discuss the reports of the Internal Quality Assurance Cell.
9. Recommend the administration about the discipline, safety and security issues on the campus.
10. Prepare the annual report on the work done during the year and submit the same to the management.





Smt. F. M. S. Educational Trust's

## MUMBRA COLLEGE OF ARTS AND COMMERCE (MCA&C)

Mumbra (Thane) - 400 612.

(Affiliated to the University of Mumbai)

C/o. St. John's Convent High School,  
Near Railway Station,

Mumbra (Thane) - 400 612.

Tel.: 2546 1170

E. No. \_\_\_\_\_

Date \_\_\_\_\_

College Development Committee is formed as per Section 97 of the Maharashtra Public Universities Act, 2016.

The College Development Committee shall

1. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities;
2. Decide about the overall teaching programmes or annual calendar of the college;
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;
4. Take review of the self-financing courses in the college, if any, and make recommendations for their improvement;
5. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;
6. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college;
7. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget);
8. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations;
9. Recommend the administration about appropriate steps to be taken regarding

the discipline, safety and security issues of the college.



## MANAGING COMMITTEE



### Functions of the College Development Committee:

- i. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities
- ii. Decide about the overall teaching programmes or annual calendar of the college
- iii. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;
- iv. Take review of the self-financing courses in the college & make recommendations for their improvement;
- v. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college;
- vi. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;
- vii. Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process;
- viii. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college;
- ix. Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval;
- x. Formulate proposals of new expenditure not provided for in the annual budget;
- xi. Make recommendations regarding the students' and employees' welfare activities in the college;
- xii. Discuss the reports of the IQAC and make suitable recommendations;
- xiii. Frame suitable admissions procedure for different programmes by following the statutory norms;
- xiv. Plan major annual events in the college, such as annual day, sports events, cultural events, etc.;
- xv. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college;
- xvi. Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.;
- xvii. Recommend the distribution of different prizes, medals and awards to the students;
- xviii. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university;



# MINUTE BOOK

E. Ak. 2019/11

(4)

मिनिट बुक

Meeting No. / सभा नं. 2

Date / तारीख 10/02/2019

RESOLUTION

NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं.

हजर सभासद व ठराव

शेरा

① Principal stated in CDC about function & Nomination of CDC with Approval of last meeting Minutes of CDC. with unanimous Approval & Nomination of committee ~~present~~ <sup>written</sup> Principal Handovered <sup>written</sup> Orders of Appointment to All Officials.

② Dr. P.D. Shinde explained comprehensive development plan of college regarding expansion & smooth functioning of said courses & new courses, He greeted to all teaching, non teaching representatives to work hard & authentically for the progress of institution.

③ After overall discussion on functions of CDC, Member Secretary Mr. Shankar Gaut declared further meeting for comprehensive discussion on 11/03/2019 for further fruitful planning.

PRESIDENT

SECRETARY

Principal



Mumbai College of Arts & Commerce (Night) Mumbai.



(2)



Meeting No. 3

Dt. 11/03/2019

MANAGING COMMITTEE

कार्यकारी मंडळ

Meeting No. / संभा. नं. 3

Date / तारीख 12

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
ठराव नं.	हजर संभासद व ठराव	शेरा

College Development Committee, The meeting was held on Friday 18<sup>th</sup> Dec 2019 at 2.30 P.M. in the conference Room of Mumbai College of Arts & Commerce (Night) Mumbai. following members were present for the meeting.



A.Y 2018-19 & 2019-20

Sr.No	Name	Designation
1.	Dr.P.D.Shinde	Chairperson,MCA&C(night)
2.	Mr. Shankar Raut	Secretary
3.	Mr. Sunil P Shinde	Management Representative
4.	Mr. Kiran m. Pashie	Management Nominee
5.	Prof. Zeenath Shaikh	Teaching Representative
6.	Prof. Shrikant Pharde	Teaching Representative
7.	Mr. Vishnu Tandale	Non-Teaching Representative
8.	Mr. Mahesh Gharat	Alumni
9.	Prof. Dhananjay M. Pashie	Principal & Member Secretary L.M.C

*[Signature]*



# MINUTE BOOK

पञ्जाब

## मिनिट बुक

Meeting No. / सभा नं. 2

Date / तारीख

RESOLUTION NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

ठराव नं.

हजर सभासद व ठराव

शेरा



1) Dr. P.D. Shinde President welcomed all the members present for the meeting. He reminded all concerned that the CRC has been formed under the New MPD act 2016 to Corporation and function of the same were displayed during the meeting, same being affixed on Page No.

2) Approval of Minutes of the last CRC Meeting: Principal read out the minutes of last CRC meeting held on 10<sup>th</sup> of February 2019. Details are at Appendix 'A' affixed on Page No.

3) Mr. Suvil Shinde (Management Novinice, CEO) proposed the minutes for approval and Asst. Professor Mr. Zeenal Chakraborty seconded those and the minutes were unanimously approved.

4) Approval for Balance Sheet of 2017-18 and the Budget for 2018-19:

The details were read out the financial State was proposed for approval by Mr. Shrikant Phande and seconded by Mr. Suvil Shinde. The Balance Sheet for FY 2017-18 and Budget for FY 2018-19 were passed.



# MANAGING COMMITTEE

# MINUTE BOOK

कार्यकारी मंडळाचे

मिनिट बुक

Meeting No. / सभा नं. 3

Date / तारीख 11/03/2013

Meeting No. / सभा नं. 3

RESOLUTION NO. ठराव नं.

PRESENT MEMBERS AND RESOLUTIONS

हजर सभासद व ठराव

REMARKS

शेरा

RESOLUTION NO. ठराव नं.

PRESENT MEMBER

हजर सभा

5)	Couage Updotes : The Principal updated all the members about Couage activities, events achievements during the period February 2013 to July 2013 Details of Updotes are in file & Appendix B i) Academic Research Report ii) MIS Report iii) Activities of the Year.					9)	Direction : The CDC approved - However, detailed pr and Geo M. Sivil to compute the task	
6)	Content Development : President appreciated the effort taken by Committee and approved proposed activity a) To Commence New Courses appicated to University of Mumbai b) MKCL Centre approval c) Technical Courses with placement assistance. d) Website development e) Digital improvement MIS for said institution					10)	Classroom - 1 upstair As per the future made provision and follow in future year	
7)	Timing of Classes : a) At present Time table is framed as per the guidelines of University of Mumbai. b) Plan to have interactive lecture and involvement to improve.					11)	Improvement of gawes instruments	
8)	Examination and Evaluation Section : a) To set up examination Section in vacated part of Computer Laboratory Situated on Second floor, with OSM system of University of Mumbai					12)	Additional Agenda and Non-teaching a) Adhoc appointments 11 Months. b) Yearly increment for 2 year on more c) Leave Policy. d) Insurance and Mediclaive Policy.	
							Discused to take due mentioned points.	
							Next CDC Meeting is in the second week of March	

PRESIDENT  
Mumbra College Of Arts & Commerce (Night)

SECRETARY



Prob. 91591

# АСТРА

# मिनिट बुक

Meeting No. / संभा. नं. 3

Date / तारीख

11/03/2019

RESOLUTION NO. ठराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
9	<p><u>Direction</u> :</p> <p>The CMC approved the proposal in principle. However, detailed project proposal is required and Geo M. Shail Shinde took initiative to complete the task as per the final approval.</p>	
10	<p><u>Classroom Infrastructure</u> :</p> <p>As per the future requirement management made provision and discussed solution to follow in future year.</p>	
11	<p><u>Improvement of Sports infrastructure, indoor games instruments available in Gymkhana</u></p>	
12	<p><u>Additional Agenda Points from Teaching and Non-Teaching Staff :</u></p> <p>a) Adhoc appointment to be given for 11 months.</p> <p>b) Yearly increment for temporary appointment for 2 year on more.</p> <p>c) Leave Policy.</p> <p>d) Insurance and Medical / Group Medical Policy.</p>	
	<p><u>Discussed to take decision on above mentioned points.</u></p>	





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John's Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 4/6/2019

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized First meeting of the academic year (2019-2020).

The First meeting of the academic year 2019-2020 was conducted on 4/6/19 at pm. 5 pm

**College Development Committee A.Y. (2019-2020)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	



### College Development Committee A.Y. (2019-2020)

The meeting started with the welcoming of all Honorable Directors & Members as per **New Maharashtra Public University Act – 2016**.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2019-2020.

1. Infrastructure facility like development of Auditorium, Library capabilities & Resource development and Redevelopment of AV room. Work is in progress, and it is monitored on a continuous basis.
2. The admission record of UG students for the academic year was presented before the members were acknowledged.

**3. SOP by Research Committee:**

The **SOP** made by the research committee of the college was presented before the members.

**Suggestions:**

- a. Patent & Research should be kept separately.
  - b. Every faculty member should write Research paper.
  - c. Experience faculty should encourage new faculty members to write research papers.
  - d. The paper should be published in Scopus or UGC CARE Journal.
4. **To organize and conduct Faculty development Program:**  
The IQAC proposed to conduct various Faculty development programs for the teachers as well as the non-teaching staff.
  5. A decision was taken regarding giving live projects for the students of FY & SY BCom about the Foundation Course, which was appreciated by the members.
  6. The members were informed about the various Academic Co-Curricular & Extra Curricular achievements of the students.
  7. A proposal was presented to the members regarding starting various short-term courses like TALLY ERP, Basic and Advance Excel for the students in the upcoming academic years.
  8. To reduce the turnaround time for the various administrative processes are reviewed and upon review new processes were designed in this academic year and implemented successfully which are as follows:



- a. Result distribution process
  - b. T.C. Eligibility / Migration process
9. We are trying to move to Android amenities for successful administration to connect each student for Academic Improvement & Administration development online.



**President**



**Principal**

**Principal**

**Mumbra College of Arts & Commerce  
(Night) Mumbra.**





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John's Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 8/10/2019.

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Second meeting of the academic year (2019-2020).

The Second meeting of the academic year 2019-2020 was conducted on 8/10/19 at pm. 5 PM.

**College Development Committee A.Y. (2019-2020)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	



### College Development Committee A.Y. (2019-2020)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2019-2020.

1. To review the results of 2019-2020 (SEM I, III & V). Results were reviewed and approved. It was decided that number of students appeared for the examinations also should be included in the tabular representations along with percentage of passing. Class passing with good percentage results was congratulated.
2. To review the fees pending from students A.Y.2019-2020. Suggestions were also given for the recovery of the fees from the defaulter students.
3. To review the progress report of the college for the A.Y. 2019-2020. Principal Dr. Sachin D Lokhande described the progress report of the college before the committee and the committee reviewed the same.
4. To approve the academic calendar of activities for the A.Y. 2019-2020. Various activities which were supposed to be conducted were discussed in brief before the committee members and the same was appreciated.
5. All scholarships are to be distributed within one month of arrival of the funds. Further it was mentioned that the department be informed to trace the students and proof of letter written to students be maintained after which all unclaimed scholarships are to be returned to the government after 2 months.
6. Decisions were made on appointing class teachers apart from mentors for various work such as result distribution and convocation certificates, filling of forms etc. was approved by the CDC.
7. Training of HOD / in charge of AQAR and NAAC related aspects as per the new requirements to be planned. It would be the duty of HOD in charge to inform their department about NAAC requirements.
8. The arrangements of terms, vacations, midterm breaks and the tentative schedules of examinations were discussed in the forum.

  
**President**



  
**Principal**  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John's Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 3/01/2020

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Third meeting of the academic year (2019-2020).

The Third meeting of the academic year 2019-2020 was conducted on 3/01/2020 at pm. 5 pm.

**College Development Committee A.Y. (2019-2020)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	



College Development Committee A.Y. (2019-2020)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2019-2020.

1. To discuss the progress of IQAC towards quality benchmarking:

IQAC should focus on each activity conducted by the college.

Few lists of activities were planned for the implementations.

- Initiating the online journal for Action research
  - Augmenting teaching learning through online sessions
  - Add on courses to be introduced.
  - Collaborations with NGO's and other institutions.
2. Suggestions were given to prepare an overall comprehensive development plan of the college regarding academic, administrative, and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extracurricular activities.
  3. Members were informed about the achievements of staff & students in academic, co-curricular and extra co-curricular activities.
  4. It was suggested in the meeting that the college should have a 5 year "prospective plan" to improve the quality of the college.
  5. Mr. Sunil.P. Shinde advised that case studies should be a part of B. Com courses in all classes.

  
**President**



  
**Principal**  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
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(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 4/03/2020

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Fourth meeting of the academic year (2019-2020).

The Fourth meeting of the academic year 2019-2020 was conducted on 4/3/2020 at pm. 5 pm.

**College Development Committee A.Y. (2019-2020)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst.Professor	
6	Kapil Mohite	Asst.Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumini Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	



College Development Committee A.Y. (2019-2020)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2019-2020.

1. To review the academic audit work status and recommendations were made accordingly.
2. Decisions were made on appointing class teachers for the smooth functioning of the college activity.
3. Suggestions were given to prepare an overall comprehensive development plan of the college regarding academic, administrative, and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extracurricular activities.
4. To reduce the turnaround time for the various administrative processes are reviewed and upon review new processes were designed in this academic year and implemented successfully which are as follows:
  - a. Result distribution process
  - b. T.C. Eligibility / Migration process



President



Principal  
Principal  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John's Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 4/06/2020

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized First meeting of the academic year (2020-2021).

The First meeting of the academic year 2020-2021 was conducted on 4/6/2020 at pm. 5 pm.

**College Development Committee A.Y. (2020-2021)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

### College Development Committee A.Y. (2020-2021)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.


Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2020-2021.

1. The admission record of UG students for the academic year was presented before the members were acknowledged.
2. Examination patterns for the upcoming examinations were discussed.
3. The IQAC proposed to conduct various Faculty development programs for the teachers as well as the non-teaching staff.
4. A decision was taken regarding giving live projects for the students of FY & SY B.Com about the Foundation Course, which was appreciated by the members.
5. Discussion was made for purchasing some reference books for the departments like Accountancy, economics, and commerce.
6. It was discussed that the year 2020-2021 brought unprecedented challenges to as the world grappled with the COVID-19 pandemic. Despite the obstacles, our institution demonstrated resilience and adaptability in various aspects.

Certain decisions were taken in the respect during such pandemic situation:

- Introduction of virtual counselling services.
  - Webinars and workshops addressing mental health and stress management.
  - Collaborations with mental health professionals to support students and staff.
  - Cleanliness and hygiene factor was taken into consideration.
  - Decision were made that faculty will take lecture on online mode for the convenience of the students studies
7. To reduce the turnaround time for the various administrative processes are reviewed and upon review new processes were designed in this academic year and implemented successfully which are as follows:
    - a. Result distribution process
    - b. T.C. Eligibility / Migration process
  8. We are trying to move to Android amenities for successful administration to connect each student for Academic Improvement & Administration development online.

  
President



  
Principal  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





Smt. Fatimabai M.S. Educational Trust's  
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Ref. No: \_\_\_\_\_

Date: 7/10/2020

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Second meeting of the academic year (2020-2021).

The Second meeting of the academic year 2020-2021 was conducted on 7/10/2020 at pm. 5 PM.

**College Development Committee A.Y. (2020-2021)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

### College Development Committee A.Y. (2020-2021)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

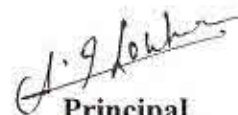
The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2020-2021.

1. To conduct the online lectures regularly for the students.
2. To review the fees pending from students A.Y.2019-2020. Suggestions were also given for the recovery of the fees from the defaulter students. It was also decided that facility of online fees payment option should be given to the students.
3. To review the academic audit work status and recommendations were made accordingly.
4. To approve the academic calendar of activities for the A.Y. 2020-2021. Various activities which were supposed to be conducted were discussed in brief before the committee members and the same was appreciated.
5. All scholarships are to be distributed within one month of arrival of the funds. Further it was mentioned that the department be informed to trace the students and proof of letter written to students be maintained after which all unclaimed scholarships are to be returned to the government after 2 months.
6. The IQAC proposed to conduct various Faculty development programs for the teachers as well as the non-teaching staff through online mode.
7. Decisions were made on appointing class teachers apart from mentors for various works such as result distribution and convocation certificates, filling of forms etc. was approved by the CDC.
8. The arrangements of exam through online mode were discussed.



**President**



**Principal**

**Principal**

**Mumbra College of Arts & Commerce  
(Night) Mumbai.**





Smt. Fatimabai M.S. Educational Trust's  
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(Thane)-400612  
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Ref. No: \_\_\_\_\_

Date:- 8/01/2021

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Third meeting of the academic year (2020-2021).

The Third meeting of the academic year 2020-2021 was conducted on 8/1/2021 at pm. 5.30

**College Development Committee A.Y. (2020-2021)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2020-2021)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2020-2021.

1. Overall developmental plan of the college was discussed.
2. The academic calendar, the teaching methodology through online mode, various teaching programs (existing and new), workload of the faculty and non-teaching were discussed.
3. Recommendations were given for strengthening the research culture, consultancy and extension activities, and academic collaborations.
4. It recommends management for approval of the Annual financial statements & Budget.
5. It was recommended the appropriate steps regarding the discipline, safety and security issues of the college.
6. Discussions were made regarding the upcoming examinations and result distribution process and dates.



**President**



**Principal**

**Principal**  
Mumbra College of Arts & Commerce,  
(Night) Mumbra.





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Ref. No: \_\_\_\_\_

Date:- 3/5/2021

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Fourth meeting of the academic year (2020-2021).

The Fourth meeting of the academic year 2020-2021 was conducted on 3/3/21 at pm. 5 PM

**College Development Committee A.Y. (2020-2021)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

### College Development Committee A.Y. (2020-2021)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

The principal informed all the members of the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2020-2021.

1. To discuss the progress of IQAC towards quality benchmarking:  
IQAC should focus on each activity conducted by the college.  
Few lists of activities were planned for the implementations.
  - Initiating the online journal for Action research
  - Augmenting teaching learning through online sessions
  - Add on courses to be introduced.
  - Collaborations with NGO's and other institutions.
2. Suggestions were given to prepare an overall comprehensive development plan of the college regarding academic, administrative, and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extracurricular activities.
3. Members were informed about the achievements of staff & students in academic, co-curricular and extra co-curricular activities.
4. It was suggested in the meeting that the college should have a 5 year "prospective plan" to improve the quality of the college.
5. Mr. Sunil.P. Shinde advised that all preventive measures were taken to meet the safety protocols during the pandemic of covid-19.



**President**



**Principal**  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





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Ref. No: \_\_\_\_\_

Date:- 4/6/2021

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized First meeting of the academic year (2021-2022).

The First meeting of the academic year 2021-2022 was conducted on 4/6/2021 at pm. 5 P.M.

**College Development Committee A.Y. (2021-2022)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2021-2022)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.


Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2021-2022.

1. Discussions were made regarding the admission process, defaulter students of last year.
2. The admission record of UG students for the academic year was presented before the members were acknowledged.
3. Examination patterns for the upcoming examinations were discussed.
4. The IQAC proposed to conduct various Faculty development programs for the teachers as well as the non-teaching staff.
5. Covid-19 protocols were to be followed and effective measures to be taken when student enter the campus were discussed.
6. The members were informed about the various Academic Co-Curricular & Extra Curricular achievements of the students.
7. Discussion was made to start DLLE program in the college.
8. Discussions were made for the conduct of regular lectures by the faculty members.
9. Income and expenditure the current academic year were discussed in front of the management committee.
10. We are trying to move to Android amenities for successful administration to connect each student for Academic Improvement & Administration development online.

  
President



  
Principal  
Principal  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





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Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 5/10/2021

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Second meeting of the academic year (2021-2022).

The Second meeting of the academic year 2021-2022 was conducted on 5/10/2021 at pm. 5 PM.

**College Development Committee A.Y. (2021-2022)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2021-2022)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2021-2022.

1. The academic audit work was completed, and the recommendations of the external auditor were initiated.
2. In charge Principal Dr. Sachin D Lokhande discussed about the budget sanctioned to the department. Further he informed that the department & various committees work was satisfactory.
3. Dr. Sachin D Lokhande also discussed the increasing of student admission in the college in the next academic year. He further said that advertisement to be done through hoarding at the prime place in mumbra.
4. Decisions were carried out with respect to online admission and fees collection process through the websites. For the same vendors to be approached.
5. Discussed regarding requirements of the library department for the current academic year.
6. Review of NAAC work was taken into considerations.

**President**



**Principal**  
**Principal**  
**Mumbra College of Arts & Commerce**  
**(Night) Mumbra.**





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Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 6/01/2022

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Third meeting of the academic year (2021-2022).

The Third meeting of the academic year 2021-2022 was conducted on 6/01/2022 at pm. 5 PM.

**College Development Committee A.Y. (2021-2022)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2021-2022)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2021-2022.

1. Decisions were made regarding purchase of additional books for the library.

**2. SOP by Research Committee:**

The SOP made by the research committee of the college was presented before the members.

**Suggestions:**

- a. Patent & Research should be kept separately.
- b. Every faculty member should write Research paper.
- c. Experience faculty should encourage new faculty members to write research papers.
- d. The paper should be published in Scopus or UGC CARE Journal.

**3. To organize and conduct Faculty development Program:**

The IQAC proposed to conduct various Faculty development programs for the teachers as well as the non-teaching staff.

4. A decision was taken regarding giving live projects for the students of FY & SY B.Com about the Foundation Course, which was appreciated by the members.
5. The members were informed about the various Academic Co-Curricular & Extra Curricular achievements of the students.
6. Various expenditures like sanitizers mask and other covid-19 protocols were discussed.
7. We are trying to move to Android amenities for successful administration to connect each student for Academic Improvement & Administration development online.

  
**President**



  
**Principal**  
**Principal**  
**Mumbra College of Arts & Commerce**  
**(Night) Mumbra.**





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Ref. No: \_\_\_\_\_

Date:- 5/3/2022

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Fourth meeting of the academic year (2021-2022).

The Fourth meeting of the academic year 2021-2022 was conducted on 5/3/2022 at pm. 5 p.m.

**College Development Committee A.Y. (2021-2022)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Tushar.D.Patil	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2021-2022)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2021-2022.

1. The subject wise result analysis was presented and instructed to improve the results in coming future by giving extra devotions, improving the teaching standards etc.
2. Discussion was taken to conduct remedial lectures for the week students at least once in a week time before the examination to improve the results of the students.
3. Scrutiny of all official documents was assessed to keep them update as and when required.

  
**President**



  
**Principal**  
**Principal**  
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Ref. No: \_\_\_\_\_

Date:- 2/6/2022

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized First meeting of the academic year (2022-2023).

The First meeting of the academic year 2022-2023 was conducted on 2/6/2022 at pm. 5 p.m.

**College Development Committee A.Y. (2022-2023)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Rohit Chavan	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2022-2023)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2022-2023.

1. Members were informed about the achievements of staff & students in academic, co-curricular and extra co-curricular activities.
2. To review the academic audit work status and recommendations were made accordingly.
3. Infrastructure facility like development of Auditorium, Library capabilities & Resource development and Redevelopment of AV room. Work is in progress, and it is monitored on a continuous basis.
4. A proposal was presented to the members regarding starting various short-term courses like TALLY ERP, Basic and Advance Excel for the students in the upcoming academic years.
5. All scholarships are to be distributed within one month of arrival of the funds. Further it was mentioned that the department be informed to trace the students and proof of letter written to students be maintained after which all unclaimed scholarships are to be returned to the government after 2 months.



**President**



**Principal**  
**Principal**  
Mumbra College of Arts & Commerce  
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Ref. No: \_\_\_\_\_

Date:- 5/10/2022

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Second meeting of the academic year (2022-2023).

The Second meeting of the academic year 2022-2023 was conducted on 5/10/22 at pm. 5 P.m.

**College Development Committee A.Y. (2022-2023)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Rohit Chavan	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

### College Development Committee A.Y. (2022-2023)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2022-2023.

1. Mr. Sunil sir brought to the forum for going for MOU's with some business organization so that the college students can avail the benefit if internship facility.
2. Inspection regarding income and expenditure statements was analyzed for the members.
3. Members were informed about the progress work of staff & students in academic, co-curricular and extra co-curricular activities and regarding NAAC work.
4. Discussion was done regarding conducting regular as well as ATKT examinations in college.
5. A suggestion was given by one of the committee members to purchase some reference books for the faculty members to improve their research ethics and knowledge.
6. Discussions and budget were approved for various activities like sports day, annual prize distribution day etc.
7. Feedback was collected on teaching methodology adopted by the teachers.



**President**



**Principal**  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.





Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**  
(Affiliated to University of Mumbai)

College Code: 557

C/o. St. John's Convent High School  
Near Railway Station, Mumbra,  
(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 4/01/2023

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Third meeting of the academic year (2022-2023).

The Third meeting of the academic year 2022-2023 was conducted on 4/01/23 at pm. 5. P.M.

**College Development Committee A.Y. (2022-2023)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
8	Dr.Ramprakash Narayan Nair	Education	
9	Manisha.D.Bhingardive	Research	
10	Mohd.Ishiq.Abbas Birajdar	Social service	
11	Ganesh Erande	Non-Teaching Representative	
12	Gyatri Karnik	Alumni Association	
13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Rohit Chavan	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2022-2023)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2022-2023.

1. Mr. Sunil sir brought to the forum for going for MOU's with some business organization so that the college students can avail the benefit if internship facility.
2. Inspection regarding income and expenditure statements was analyzed for the members.
3. Members were informed about the progress work of staff & students in academic, co-curricular and extra co-curricular activities and regarding NAAC work.
4. Discussion was done regarding conducting regular as well as ATKT examinations in college.
5. A suggestion was given by one of the committee members to purchase some reference books for the faculty members to improve their research ethics and knowledge.
6. Discussions and budget were approved for various activities like sports day, annual prize distribution day etc.
7. Feedback was collected on teaching methodology adopted by the teachers.

**President**



**Principal**

**Principal**

**Mumbra College of Arts & Commerce  
(Night) Mumbra.**





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(Thane)-400612  
Tel no:- +91-8591655745

Ref. No: \_\_\_\_\_

Date:- 8/3/2023

**The College Development Committee**

The College Development Committee (CDC) is a statutory committee by university which monitors the academic administration at the institute. The committee organized Fourth meeting of the academic year (2022-2023).

The Fourth meeting of the academic year 2022-2023 was conducted on 8/3/23 at pm. 5 p.m.

**College Development Committee A.Y. (2022-2023)**

Sr.No	Name	Designation	Signature
1	Dr. P.D.Shinde	President of the Management	
2	Mr.Subhash Ganu Bhoir	Vice-President	
3	Mr.Sunil.P.Shinde	Management Nominee	
4	Sadhana Chhatlani	Head of Department	
5	Tushar Chavan	Asst. Professor	
6	Kapil Mohite	Asst. Professor	
7	Asif Abdul Mahaldar	Industry Expert	
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13	Sadhana Chhatlani	Co-Ordinator, (IQAC)	
14	Rohit Chavan	Secretary of Student's Council	
15	DR. Sachin D. Lokhande	Principal (Member Secretary)	

College Development Committee A.Y. (2022-2023)

The meeting started with the welcoming of all Honorable Directors & Members as per New Maharashtra Public University Act – 2016.

Principal informed to all the members the structure and scope of CDC.

Principal read the Agenda & Last CDC minutes & explained all points in detail as per discussion are being done, new members are being introduced. In front of all the members the resolution passed, and suggestions given by previous CDC were achieved and discussed the development changes during academic year 2022-2023.

1. Reports of various MOU's done by the college with the organization were presented in front of all the managing members.
2. Additional books to be ordered from the library were taken as a decision.
3. Examination patterns for the upcoming examinations were discussed.
4. A decision was taken regarding giving live projects for the students of FY & SY BCom about the Foundation Course, which was appreciated by the members.
5. It was recommended the appropriate steps regarding the discipline, safety, and security issues of the college.
6. A proposal for the name changes clause of the college was initiated in the forum and discussed among all the members of the committee. **Present Name is Smt. F.M.S Educational Trust's Mumbra College Of Arts & Commerce (Night) Instead of Proposed Name is " Smt. Fatimabai M.S. Educational Trust's Mumbra college of Arts & Commerce (Night)**

**President**



**Principal**

**Principal**  
**Mumbra College of Arts & Commerce**  
**(Night) Mumbra.**