

Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**

Date: 24/05/2018

**Office Order**

The "Maintenance Cell" has been established for the Academic Year 2018-19 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

**The objective of the Maintenance Cell:**

1. Classrooms with furniture, library aids, Seminar Hall, and Auditorium, teaching aids are maintained by maintenance cell committee members.
2. Focus on Future work by maintaining assets and equipment list.
3. Maintenance of Computer hardware as well as software.
4. Estimate Job based on Planner Expertise – by creating a checklist for every maintenance work order and keeping track of the same.

Sr. No.	Members	Designation	Mobile No.	Email.id	Sign
1	Mr. Tushar Chavan	Chairman	9773828320	tusharschavan9@gmail.com	<i>Tushar</i>
2	Mr. Sunil Shinde	Management representative	8788441640	sunilshinde046631@gmail.com	<i>Sunil</i>
3	Mrs. Rajeshri Bhosale	Administrative staff	8828596973	rajeshribhosale01@gmail.com	<i>Rajeshri</i>
4	Mr. Mahesh Sonawane	Administrative Staff	9892659911	mahesh.sonawane79@gmail.com	<i>Mahesh</i>
5	Mr. Dnyaneshwar Deore	Website Developer	8104781226	deorespdc2020@gmail.com	<i>Dnyaneshwar</i>

All the members are requested to take note, of the same and co-operate in maintaining a conducive academic atmosphere for our students in college.

The committee should conduct meetings as per the requirements and records be maintained accordingly. The entire concerned is requested to take note and act accordingly.

**PRINCIPAL**

CC:

1. All the concerned
2. Office Copy



*G. G. Haldankar*  
**Principal**  
Mumbra College of Arts & Commerce  
(Night) Mumbra.

Smt. Fatimabai M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**

Date: 4/06/2019

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Sr. No.	Members	Designation	Mobile No.	Email.id	Sign
1	Mr. Akshay Singh	Chairman	8779869962	akshaysingh5226@gmail.com	<i>Akshay</i>
2	Mr. Sunil Shinde	Management representative	8788441640	sunilshinde046631@gmail.com	<i>Sunil</i>
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*[Signature]*  
**Principal**

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(Night) Mumbra.

Smt. Fatimabal M.S. Educational Trust's  
**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**

Date:

**Office Order**

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*19 Akshay*  
**Principal**  
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(Night) Mumbra.



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**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**

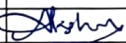

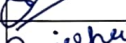


Date:

**Office Order**

The "Maintenance Cell" has been established for the Academic Year 2021-22 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

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(Night) Mumbra.

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**MUMBRA COLLEGE OF ARTS & COMMERCE (NIGHT)**

Date: \_\_\_\_\_

**Office Order**

The "Maintenance Cell" has been established for the Academic Year 2022-23 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

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